



3338 Coolidge Hwy.
Berkley, Michigan 48072
(248) 658-3320
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UTILITY/SEWER PERMIT APPLICATION

Work being done at:

Address: _____ Day Telephone: _____

Name of Property Owner: _____

Subdivision _____ Lot No. _____ Lot Size _____

Contractor/Applicant:

Company Name: _____

License Holder: _____

Address: _____ City: _____ State/zip: _____

Telephone: _____ EMAIL: _____

Federal Employer ID number: _____ Contractors License Number & Expiration: _____

If contractor is not pulling the permit in person, a letter of authorization must be present to obtain a permit.

Authorized person (not the contractor): _____ Drivers License Number: _____

_____	_____	_____
Contractor's Signature	Contractors Name (printed)	Date

Refund Policy: Upon request, all cancelled permits with no inspections will be refunded at 50% of the permit costs with a minimum refund of \$25.00. Permit fees will not be refunded after inspections have been completed.

If the applicant is the homeowner, please fill out the reverse side.

WORK BEING PERFORMED:

Please be advised that fees are set with the understanding of work being completed in a timely and workmanlike manner. If additional inspections or inspections are needed after hours, costs will be invoiced to the contractor and/or forfeited from the posted bond.

Sewer (Diameter of Line being repaired or replaced): _____

Extent of Work:

Between the building and the sidewalk (not including the sidewalk) _____

Between the building and the curb (not including the curb) _____

Going into the street _____ Indicate: Half Road _____ Full Road _____

Sewer is in the rear of the property _____

Water Tap for New Construction Only

Size of Service _____

Water Service (from Valve to Point in Use)

Size of Service _____

List any additional work not listed above: _____

**CITY OF BERKLEY
COMMUNITY DEVELOPMENT DEPARTMENT
HOMEOWNER PERMIT**

Michigan State Law gives a homeowner who lives or intends to live in a single family house an exemption that allows him to act as his own contractor for that single family house

This means that a homeowner may obtain a permit for work at his own home. If you choose to act as your own contractor and obtain the required permits, please be aware of the following:

- As the permit holder, you incur all of the liability and all of the responsibility that a licensed contractor would normally assume.
- The City of Berkley cannot assist you in any cause of action against an unlicensed contractor you have hired to perform work under the permit you obtained.
- As the permit holder, it is your responsibility to have a complete understanding of the current codes.
- As the permit holder, you are responsible to correct any code violations regardless of whether or not a contractor or other persons did the work under the permit you obtained.
- As the permit holder, you are responsible for completing the job under the permit you obtained.

I have read and understand the conditions set forth by the State of Michigan for the issuance of a permit to a homeowner.

(Print Name)

(Address)

(Signature)

(Date)

(Drivers License Number)

(Date of Birth)

(Phone Number)

EMAIL _____

* Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws