

APPLICATION FOR SUBDIVISION AND COMBINATION OF LAND

According to the City of Berkley Ordinance Chapter 110, Section 110-2, the following documents must be included with this application when applying to combine or divide any parcel. Application fee \$300.00 (101-1-617)

- (a) If there is a mortgage on your home you must provide a release from the mortgage company before a split will be processed.
- (b) Each application for the combination or division of any land located within the city limits shall be accompanied by a survey of the property in question. This survey must be prepared and sealed by a registered land surveyor. The survey must show the location of all structures on the property in question and on all abutting properties together with all easements, setback measurements and applicable site features. The survey shall also indicate the precise combination or division proposed for the property in question.
- (c) Each application for the combination or division of any land located within the city limits shall be accompanied by a legal description of the property in question.
- (d) All taxes must be paid.

Applicant:

Name: _____

Address: _____ City: _____ State: _____

Day Time Telephone: _____ EMAIL: _____

Property Description:

Sidwell(s) (Tax ID#) _____

Legal Description: _____

Signature

Signature

Print Name

Print Name

Date

Cross Reference - Lot Area (Ordinance #280 December 1963, Chapter 33, Section 33-136 (4))



Dear Customer:

The land split application needs to be completed and returned to DTE Electric Company at the address provided on the application.

Please note the required information (A-C) at the bottom of the application.

If DTE Electric Company does not receive the warranty deed, a copy of the survey and the new legal descriptions as shown on your survey, DTE Electric Company will be unable to process your application.

If you have any questions, please contact DTE Electric Company, Southeast Region at 313.235.4458.

Thank you,

DTE Electric Company

DTE Electric Company



LAND SPLIT Service Application

Please complete and return your application to Detroit Edison, at the Regional Center address listed below.

(For DTE Energy to fill in)

Work Order _____

Date Received _____

Return Address:

Kimberly A. Tassen, SR/WA
One Energy Plaza, 565 SB
Detroit, MI 48226
313.235.4458
kimberly.tassen@dteenergy.com

Property Owner Name: _____

Current Address: _____ Phone Number _____

Property/Tax I.D. # _____

City/Township/Village: _____

If assigned by municipality:

Address No.: _____ Street Name: _____

Nearest intersection: _____

Subdivision name: _____

NOTE: The legal owner of the property must sign this application, unless the party acting instead of the legal owner has power of attorney or legal guardianship. Please provide proof of such.

Required Information

- a) Proof of Ownership (Deed or Land Contract – Title insurance does not constitute proof of ownership)
- b) Certified Survey of Parent Parcel showing splits
- c) Certified Survey with written description of the proposed splits

NOTE: PLEASE ALLOW 4–6 WEEKS FOR PROCESSING.

Applicant's Signature: _____

Date: _____