



3338 Coolidge
Berkley, Michigan 48072
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ELECTRICAL PERMIT APPLICATION

Work being done at:

Address: _____ Day Telephone: _____
Name of Property Owner: _____

Contractor/Applicant:

Company Name: _____
License Holder: _____
Address: _____ City: _____ State/zip: _____
Telephone: _____ EMAIL Address: _____
Federal Employer ID number: _____ Contractors License Number & Expiration: _____

If contractor is not pulling the permit in person, a letter of authorization must be present to obtain a permit.

Authorized person (not the contractor): _____ Drivers License Number: _____

Contractor's Signature

Contractors Name (printed)

Date

Refund Policy: Upon request, all cancelled permits with no inspections will be refunded at 50% of the permit costs with a minimum refund of \$25.00. Permit fees will not be refunded after inspections have been completed.

If the applicant is the homeowner, please fill out the reverse side.

WORK BEING PERFORMED:

Please be advised that fees are set with the understanding that typically one or two inspections will be required. If additional inspections are necessary due to violations or inspectors being locked out, a \$30 reinspection fee will be charged.

Appliances	List appliances:
Circuits	List what circuits are for:
Fixtures (sets of 25)	List types of fixtures:
General Repairs	Please describe:
Generator*	*Generators must include load calculations and be reviewed by the Electrical Inspector before issuing. A mechanical permit is also required.
Sign	*Must have sidewalk inspection or meet inspector with ladder
Bonding *Required for new houses and additions	Public Alarms # of Panels # of Horns, Strobes
Electric Heat - # of Rooms	Service Disconnect _____ # of AMP's Service/Subpanel _____ # of AMP's A service is required if installing a garage subpanel. Temporary Service
Electric Car Charging Station - # of Stations	Solar Panel - # of Panels
Low Voltage - # Devices	Wind Turbines - # of Turbines
Motor, Welders, etc. (incl. walk in coolers) - # of HP	

List any additional work not listed above: _____

CITY OF BERKLEY BUILDING DEPARTMENT
HOMEOWNER PERMIT

Michigan State Law gives a homeowner who lives or intends to live in a single family house an exemption that allows him to act as his own contractor for that single family house

This means that a homeowner may obtain a permit for work at his own home. If you choose to act as your own contractor and obtain the required permits, please be aware of the following:

- As the permit holder, you incur all of the liability and all of the responsibility that a licensed contractor would normally assume.
- The City of Berkley cannot assist you in any cause of action against an unlicensed contractor you have hired to perform work under the permit you obtained.
- As the permit holder, it is your responsibility to have a complete understanding of the current codes.
- As the permit holder, you are responsible to correct any code violations regardless of whether or not a contractor or other persons did the work under the permit you obtained.
- As the permit holder, you are responsible for completing the job under the permit you obtained.

I have read and understand the conditions set forth by the State of Michigan for the issuance of a permit to a homeowner.

(Print Name)

(Address)

(Signature)

(Date)

(Drivers License Number)

(Date of Birth)

(Phone Number)

EMAIL: _____

* Section 23a of the State Construction Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws