



## Table of Contents

|                                            |           |
|--------------------------------------------|-----------|
| <b>CLERKS OFFICE FEES.....</b>             | <b>2</b>  |
| Animal Licenses.....                       | 2         |
| Bicycle License.....                       | 2         |
| City Code.....                             | 2         |
| Community Special Event.....               | 2         |
| Film Permit.....                           | 2         |
| Handbills.....                             | 3         |
| Liquor Licenses.....                       | 3         |
| Peddlers.....                              | 3         |
| Snow Removal.....                          | 3         |
| Valet Parking.....                         | 3         |
| Voter Registration.....                    | 4         |
| Miscellaneous.....                         | 4         |
| <b>COMMUNITY DEVELOPMENT FEES.....</b>     | <b>5</b>  |
| Construction Permits.....                  | 5         |
| Vacant Structures.....                     | 8         |
| Electrical Permits.....                    | 9         |
| Heating Permits.....                       | 11        |
| Plumbing Permits.....                      | 12        |
| Rental Structures.....                     | 15        |
| Dream Cruise Fees.....                     | 18        |
| <b>FINANCE/TREASURY FEES.....</b>          | <b>19</b> |
| Treasury.....                              | 19        |
| <b>LIBRARY FINES AND FEES.....</b>         | <b>20</b> |
| Overdue Charges.....                       | 20        |
| Lost Items.....                            | 20        |
| Charges.....                               | 20        |
| Rental.....                                | 20        |
| <b>MISCELLANEOUS FEES.....</b>             | <b>21</b> |
| <b>PARKS AND RECREATION FEES.....</b>      | <b>22</b> |
| Community Center.....                      | 22        |
| Programming.....                           | 22        |
| Bacon Park Pavilion Rentals.....           | 24        |
| Marquee.....                               | 24        |
| Summer Camp Fees 2026.....                 | 24        |
| Field Usage Fees.....                      | 24        |
| <b>PUBLIC SAFETY FEES.....</b>             | <b>25</b> |
| False Alarm Fees.....                      | 25        |
| Reports.....                               | 25        |
| Miscellaneous Fees.....                    | 25        |
| Parking Fees.....                          | 25        |
| Impounded Vehicles.....                    | 25        |
| <b>PUBLIC WORKS FEES.....</b>              | <b>26</b> |
| Utility/Sewer and Storm Drain Permits..... | 26        |
| Temporary Hydrant Use.....                 | 28        |
| Miscellaneous Services.....                | 28        |
| Right of Way Permit Fees.....              | 29        |
| Utility/Sewer and Storm Water Rates.....   | 31        |



## CLERKS OFFICE FEES

### Animal Licenses

#### SPAYED/NEUTERED

|            |         |
|------------|---------|
| One Year   | \$8.00  |
| Two Year   | \$16.00 |
| Three Year | \$24.00 |

#### NOT SPAYED/NEUTERED

|            |         |
|------------|---------|
| One Year   | \$16.00 |
| Two Year   | \$24.00 |
| Three Year | \$32.00 |

#### Other

|                             |         |
|-----------------------------|---------|
| Late Penalty After Deadline | \$10.00 |
| Duplicate/Transfer of Tags  | \$1.00  |

### Bicycle License

|         |        |
|---------|--------|
| Bicycle | \$1.00 |
|---------|--------|

### City Code

#### City Code Books

|                  |               |
|------------------|---------------|
| City Charter     | Cost of print |
| City Code        | Cost of print |
| Zoning Ordinance | Cost of print |

### Community Special Event

#### Application

|                 |          |
|-----------------|----------|
| Application Fee | \$200.00 |
|-----------------|----------|

#### Cost Recovery

|                                                         |             |
|---------------------------------------------------------|-------------|
| Incidental Cost (Postage, Notifications, Copying, ETC.) | Actual Cost |
| City Services & Equipment Use Fees                      | Actual Cost |
| City Staff (Based on RT/OT Hourly Rates)                | Actual Cost |

### Film Permit

|                       |            |
|-----------------------|------------|
| Film Permit           | \$150.00   |
| Film Permit (Deposit) | \$1,000.00 |



## CLERKS OFFICE FEES CONTINUED

### Handbills

|              |         |
|--------------|---------|
| One day only | \$10.00 |
| One year     | \$75.00 |

### Liquor Licenses

|                                                    |          |
|----------------------------------------------------|----------|
| Quota Licenses (Application)                       | \$300.00 |
| Transfer Licenses                                  | \$200.00 |
| Development District Licenses                      | \$300.00 |
| Amendments to existing Licenses                    | \$100.00 |
| Annual Inspection (Per Section 14-37 Berkley Code) | \$100.00 |

### Peddlers

|                                                                                      |          |
|--------------------------------------------------------------------------------------|----------|
| Solicitation (Valid 90 days)                                                         |          |
| Individual license                                                                   | \$50.00  |
| Ice Cream Peddler (valid 90 days – Ice cream is no later than 10/15 of current year) |          |
| Individual License                                                                   | \$50.00  |
| Vehicle Plate                                                                        | \$40.00  |
| Cruise fest/Dream Cruise Weekend (Valid Fri. and Sat. in August only)                |          |
| Individual License                                                                   | \$50.00  |
| License Fee                                                                          | \$200.00 |

### Snow Removal

|                                    |         |
|------------------------------------|---------|
| Snow Removal Operator – Annual Fee | \$25.00 |
|------------------------------------|---------|

**\*See file for insurance and inspection requirements\***

### Valet Parking

|                |          |
|----------------|----------|
| Permit Types   |          |
| Initial Permit | \$200.00 |
| Renewal Permit | \$100.00 |
| Special Permit | \$50.00  |



## **CLERKS OFFICE FEES CONTINUED**

### **Voter Registration**

#### **Registered and Absent Voter Lists**

|                                               |         |
|-----------------------------------------------|---------|
| Email requests                                | \$35.00 |
| AV Updates – Flat Fee                         | \$10.00 |
| First page of printout                        | \$5.00  |
| Each additional page of printout              | \$0.20  |
| Labels (copied on plain paper – per page fee) | \$0.30  |

### **Miscellaneous**

|                    |         |
|--------------------|---------|
| Document recording | \$30.00 |
|--------------------|---------|



## COMMUNITY DEVELOPMENT FEES

### Construction Permits

#### Registration

|                     |         |
|---------------------|---------|
| Residential Builder | \$35.00 |
|---------------------|---------|

|                                        |         |
|----------------------------------------|---------|
| Residential Maintenance and Alteration | \$35.00 |
|----------------------------------------|---------|

#### Building Permit Fee

##### Based on Construction Value

|                       |         |
|-----------------------|---------|
| \$ 1.00 – \$ 1,000.00 | \$50.00 |
|-----------------------|---------|

|                             |         |
|-----------------------------|---------|
| Each Additional \$ 1,000.00 | \$20.00 |
|-----------------------------|---------|

|                  |         |
|------------------|---------|
| First Inspection | \$50.00 |
|------------------|---------|

|                            |         |
|----------------------------|---------|
| Each Additional Inspection | \$45.00 |
|----------------------------|---------|

|                   |         |
|-------------------|---------|
| Re-Inspection Fee | \$35.00 |
|-------------------|---------|

|               |         |
|---------------|---------|
| Reinstatement | \$50.00 |
|---------------|---------|

#### Cash Builders Bond

|                 |          |
|-----------------|----------|
| \$ 100,000 – up | \$800.00 |
|-----------------|----------|

#### Concrete Certificates

##### When no additional permit is obtained

|                                   |         |
|-----------------------------------|---------|
| Registration of Cement Contractor | \$35.00 |
|-----------------------------------|---------|

|                            |         |
|----------------------------|---------|
| Sidewalk (new/replacement) | \$65.00 |
|----------------------------|---------|

|               |                                                             |
|---------------|-------------------------------------------------------------|
| Sidewalk Bond | Min. \$500.00 or \$200.00 per slab,<br>whichever is greater |
|---------------|-------------------------------------------------------------|

|                                     |         |
|-------------------------------------|---------|
| Driveway Approach (new/replacement) | \$65.00 |
|-------------------------------------|---------|

|                                      |         |
|--------------------------------------|---------|
| Pavement Break Permit (saw cut only) | \$40.00 |
|--------------------------------------|---------|

|                            |        |
|----------------------------|--------|
| Curb Cut – per lineal foot | \$8.00 |
|----------------------------|--------|

|                  |         |
|------------------|---------|
| First Inspection | \$50.00 |
|------------------|---------|

|                            |         |
|----------------------------|---------|
| Each Additional Inspection | \$45.00 |
|----------------------------|---------|

##### Bonds not required

|                                                                                  |         |
|----------------------------------------------------------------------------------|---------|
| Driveway Permit Certificate (new or replaced)/Service Walk (Not in right of way) | \$70.00 |
|----------------------------------------------------------------------------------|---------|

|              |         |
|--------------|---------|
| Fence Permit | \$60.00 |
|--------------|---------|

#### Liability Insurance Requirements for all contractors

|            |              |
|------------|--------------|
| One Person | \$100,000.00 |
|------------|--------------|

|                 |              |
|-----------------|--------------|
| Each Occurrence | \$300,000.00 |
|-----------------|--------------|

|                                  |             |
|----------------------------------|-------------|
| Property damage, each occurrence | \$10,000.00 |
|----------------------------------|-------------|

#### Site Work and Inspection

|                              |                           |
|------------------------------|---------------------------|
| Site Work Permit Plan Review | 0.035 x Construction Cost |
|------------------------------|---------------------------|



Site Work Inspections

0.055 x Construction Cost



## COMMUNITY DEVELOPMENT FEES CONTINUED

| <b>Construction Permits Continued</b>              |            |
|----------------------------------------------------|------------|
| <b>Swimming Pools</b>                              |            |
| Swimming Pool Contractor Registration              | \$35.00    |
| Above Ground Pool                                  | \$30.00    |
| One Inspection                                     | \$50.00    |
| Electrical Permit (one inspection)                 | \$45.00    |
| Total                                              | \$125.00   |
| <b>Inground Pool</b>                               |            |
| Two Inspections                                    | \$95.00    |
| Electrical Permit (two inspections)                | \$80.00    |
| Total                                              | \$215.00   |
| <b>Wrecking/Demolition</b>                         |            |
| Registration of Wrecking Contractor                | \$35.00    |
| Accessory Structure                                | \$40.00    |
| Single Family Detached Dwelling                    | \$100.00   |
| Multiple Family and Non – Residential Construction | \$150.00   |
| Two Inspections Required                           | \$95.00    |
| Demolition Permit Cash Bond                        | \$1,000.00 |
| <b>Concrete Cost Due to Sewer Retirement</b>       |            |
| Sidewalk                                           | \$500.00   |
| Half Road                                          | \$2,500.00 |
| Full Road                                          | \$5,000.00 |
| <b>Temporary Certificate of Occupancy</b>          |            |
| Cash Bond                                          | \$1,000.00 |
| <b>Shed</b>                                        |            |
| Shed – 36 sq. ft. or larger                        | \$20.00    |
| Two Inspections Required                           | \$95.00    |
| Total                                              | \$115.00   |
| <b>Building Moving</b>                             |            |
| Registration of Building Moving Contractor         | \$35.00    |
| Building Moving Permit                             | \$200.00   |
| Inspection (in city before moving)                 | \$100.00   |
| Inspection (out of city before moving)             | \$100.00   |
| Building Moving Bond (site to site)                | \$5,000    |
| Buidling Finishing Bond                            | \$1,500.00 |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Plan Examination Fees\*

#### Initial Plan Reviews

Building Structures within value of: (plus 20% of plan review fee for third party reviews)

|                              |                             |
|------------------------------|-----------------------------|
| \$ 0 – \$ 1,000.00           | \$80.00                     |
| \$ 1,001.00 – \$ 50,000.00   | \$100.00                    |
| \$ 50,001.00 – \$ 175,000.00 | \$250.00                    |
| \$ 175,001.00 and over       | 0.0015 x Construction Value |

#### Other

|                                                                                             |                                         |
|---------------------------------------------------------------------------------------------|-----------------------------------------|
| Conceptual Review by Third Party Consultant                                                 | Consulting Cost + 20% (Minimum \$50.00) |
| Revised Plans                                                                               | \$50.00                                 |
| Deck/Porch                                                                                  | \$100.00                                |
| Residential Grading and As-Builts (includes 2 reviews/inspections and as built preparation) | \$1,300.00                              |

#### Fire Marshal Review Fees

|                                                          |         |
|----------------------------------------------------------|---------|
| Plan Review Fee (per hour)                               | \$35.00 |
| Fire Alarm Plan Review (Sprinkler, including inspection) | \$75.00 |
| Fire Alarm Pan Review (Alarm, including inspection)      | \$75.00 |
| Hood Suppression System Plan Review (all submission)     | \$75.00 |

### Vacant Structures

#### Single Family

|                             |          |
|-----------------------------|----------|
| Registration and inspection | \$200.00 |
|-----------------------------|----------|

#### Multiple Family (Biennial) – First Unit

|                                      |          |
|--------------------------------------|----------|
| Registration and inspection          | \$200.00 |
| Each additional Multiple Family unit | \$30.00  |

#### Non-Residential Building (Biennial)

|                                                  |          |
|--------------------------------------------------|----------|
| Registration and Inspection                      | \$200.00 |
| Second Re-Inspection (billed only when required) | \$30.00  |



## COMMUNITY DEVELOPMENT FEES CONTINUED

| Electrical Permits                                                           |          |
|------------------------------------------------------------------------------|----------|
| Permits                                                                      |          |
| Registration                                                                 |          |
| Electrical Contractor Registration                                           | \$25.00  |
| Fire Alarm Contractors Registration                                          | \$25.00  |
| Sign Specialty Contractors Registration                                      | \$25.00  |
| Minimum Fee                                                                  | \$45.00  |
| Re-Inspection Fee                                                            | \$30.00  |
| Circuits – New or Extended                                                   |          |
| First Circuit                                                                | \$30.00  |
| Each Additional Circuit                                                      | \$12.00  |
| Service (Disconnect/Subpanel)                                                |          |
| Temporary                                                                    | \$50.00  |
| 100 amp or less                                                              | \$45.00  |
| 125 amp to 200 amp                                                           | \$45.00  |
| 225 amp to 400 amp                                                           | \$50.00  |
| Over 400 amp                                                                 | \$110.00 |
| General Repairs                                                              | \$40.00  |
| Fixtures                                                                     |          |
| First 25 sockets                                                             | \$30.00  |
| Additional 25 sockets at the same address                                    | \$15.00  |
| Appliances (Furnace, Dryer, Water Heater, Range, Attic Fan, Air Conditioner) |          |
| First Appliance                                                              | \$30.00  |
| Additional unit at same address                                              | \$15.00  |
| Generators                                                                   |          |
| New or Extended Circuit                                                      | \$55.00  |
| Generators (whole house)                                                     | \$80.00  |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Electrical Permits Continued

#### Permits

##### Electrical Heat

|            |         |
|------------|---------|
| First Room | \$30.00 |
|------------|---------|

|                 |         |
|-----------------|---------|
| Additional Room | \$15.00 |
|-----------------|---------|

##### Electric Car Charging Circuits

|               |         |
|---------------|---------|
| First Circuit | \$65.00 |
|---------------|---------|

|                 |         |
|-----------------|---------|
| Each Additional | \$20.00 |
|-----------------|---------|

##### Low Voltage

|              |         |
|--------------|---------|
| 1-20 devices | \$45.00 |
|--------------|---------|

|                |         |
|----------------|---------|
| 21-100 devices | \$75.00 |
|----------------|---------|

|                 |          |
|-----------------|----------|
| 101-200 devices | \$105.00 |
|-----------------|----------|

|              |          |
|--------------|----------|
| 200+ devices | \$135.00 |
|--------------|----------|

##### Welders, Heating, Power Units and Rooftop Unit

|                         |         |
|-------------------------|---------|
| Power Plug Outlet 240 V | \$45.00 |
|-------------------------|---------|

|              |          |
|--------------|----------|
| Solar Panels | \$100.00 |
|--------------|----------|

##### Wind Turbines

|               |         |
|---------------|---------|
| First Turbine | \$75.00 |
|---------------|---------|

|                 |         |
|-----------------|---------|
| Each Additional | \$15.00 |
|-----------------|---------|

##### Feeder Main, Buss Ducts, Floor Raceway

|                |         |
|----------------|---------|
| First 100 feet | \$30.00 |
|----------------|---------|

|                    |         |
|--------------------|---------|
| Additional 50 Feet | \$20.00 |
|--------------------|---------|

##### Public Safety Alarms

|                          |         |
|--------------------------|---------|
| First alarm system panel | \$40.00 |
|--------------------------|---------|

|                       |         |
|-----------------------|---------|
| Each additional panel | \$15.00 |
|-----------------------|---------|

|                         |         |
|-------------------------|---------|
| Each horn, strobe, etc. | \$10.00 |
|-------------------------|---------|

##### Special Inspections

|                                      |         |
|--------------------------------------|---------|
| Special Event or Referral Inspection | \$80.00 |
|--------------------------------------|---------|

##### Liability Insurance Requirements For all Contractors

|            |              |
|------------|--------------|
| One Person | \$100,000.00 |
|------------|--------------|

|                 |              |
|-----------------|--------------|
| Each Occurrence | \$300,000.00 |
|-----------------|--------------|

|                                  |             |
|----------------------------------|-------------|
| Property damage, each occurrence | \$10,000.00 |
|----------------------------------|-------------|



## COMMUNITY DEVELOPMENT FEES CONTINUED

| Heating Permits                             |         |
|---------------------------------------------|---------|
| Registration                                |         |
| Registration                                | \$15.00 |
| Minimum Fee                                 | \$45.00 |
| Re-Inspection Fee                           | \$30.00 |
| Furnace                                     |         |
| Oil or Gas Fired/ Air Handler               |         |
| 100,00 BTU and under                        | \$55.00 |
| Over 100,00 BTU                             | \$70.00 |
| Each additional unit at same address        | \$50.00 |
| Rooftop unit (per unit) additional to BTU's | \$30.00 |
| Other                                       |         |
| Chimney Liner                               | \$25.00 |
| Condensation Pumps                          | \$35.00 |
| Conversion of Furnace                       | \$30.00 |
| Damper                                      | \$25.00 |
| Duct Work – alteration of existing system   | \$35.00 |
| Duct Work – new construction                | \$75.00 |
| Electronic Air Cleaner                      | \$30.00 |
| Exhaust Fans or Stove Hoods                 | \$35.00 |
| Fireplace                                   | \$65.00 |
| Gas Line Per Opening                        | \$20.00 |
| Gas Line                                    | \$35.00 |
| Gas Pressure Test                           | \$25.00 |
| Humidifier                                  | \$20.00 |
| Hydronic Heat                               | \$40.00 |
| Incinerator                                 | \$25.00 |
| Pool Heater                                 | \$30.00 |
| Space Heating                               | \$25.00 |
| Thermal Expansion Tanks                     | \$20.00 |
| Welded Exhaust Vents (commercial)           | \$50.00 |
| Water Heater                                | \$40.00 |
| Recovering Ventilator (ERV/HRV)             | \$50.00 |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Heating Permits Continued

|                                                      |                           |
|------------------------------------------------------|---------------------------|
| Other                                                |                           |
| Fire Suppression (per head)                          | \$30.00 + \$1.00 per head |
| Heat Pumps                                           |                           |
| First One                                            | \$60.00                   |
| Each additional unit at same address                 | \$20.00                   |
| Hood Suppression (per unit)                          |                           |
| First One                                            | \$100.00                  |
| Each additional unit at same address                 | \$20.00                   |
| Liability Insurance Requirements For all Contractors |                           |
| One Person                                           | \$1,000,000.00            |
| Each Occurrence                                      | \$2,000,000.00            |
| Property damage, each occurrence                     | \$10,000.00               |
| Special Inspections                                  |                           |
| Referral Inspections                                 | \$80.00                   |

### Plumbing Permits

|                                     |         |
|-------------------------------------|---------|
| Registration                        |         |
| Contractor                          | \$25.00 |
| Minimum Fee                         | \$45.00 |
| Re-Inspection                       | \$30.00 |
| Permit Fees                         |         |
| Backflow Preventer                  | \$30.00 |
| Backwater Valve                     | \$25.00 |
| Bath Tub                            | \$15.00 |
| Catch Basin                         | \$50.00 |
| Crock to Iron                       | \$30.00 |
| Cross Connection Initial Inspection | \$35.00 |
| Cross Connection Re-Inspection      | \$25.00 |
| Dishwasher Machine                  | \$15.00 |
| Distribution                        | \$60.00 |
| Domestic Laundry Machine            | \$15.00 |
| Floor Drain                         | \$15.00 |
| Fountain (drinking)                 | \$15.00 |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Plumbing Permits Continued

#### Permit Fees

|                                                      |                |
|------------------------------------------------------|----------------|
| Garbage Disposal                                     | \$15.00        |
| Grease Trap                                          | \$30.00        |
| Hose Bibbs                                           | \$15.00        |
| Ice Maker                                            | \$20.00        |
| Indirect Waste Sink                                  | \$15.00        |
| Humidifier                                           | \$15.00        |
| Inside Drain                                         | \$50.00        |
| Laundry Tray                                         | \$15.00        |
| Lavatory                                             | \$15.00        |
| Manhole                                              | \$30.00        |
| Medical Gas (per outlet)                             | \$15.00        |
| Pump or Water Lift                                   | \$25.00        |
| Shower Trap                                          | \$15.00        |
| Sink (any description)                               | \$20.00        |
| Special Inspection (including FHA and VA)            | \$70.00        |
| Sprinkler Systems for Lawns                          | \$60.00        |
| Stacks – new, alter, soil, etc.                      | \$20.00        |
| Sump or Interceptor                                  | \$50.00        |
| Surgical Cuspidor – each                             | \$25.00        |
| Urinal                                               | \$15.00        |
| Water Closet                                         | \$15.00        |
| Water Heater                                         | \$40.00        |
| Water Tank                                           | \$25.00        |
| Water Treatment Device – each                        | \$20.00        |
| Storage Tanks                                        | \$45.00        |
| Liability Insurance Requirements for all Contractors |                |
| One Person                                           | \$1,000,000.00 |
| Each Occurrence                                      | \$2,000,000.00 |
| Property damage, each occurrence                     | \$1,000,000.00 |
| Special Inspections                                  |                |
| Referral Inspections                                 | \$80.00        |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Refrigeration Permits

#### Registration

|                   |         |
|-------------------|---------|
| Registration      | \$15.00 |
| Minimum Fee       | \$45.00 |
| Re-Inspection Fee | \$30.00 |

#### Permit Fees

|                                                    |         |
|----------------------------------------------------|---------|
| Under 5 tons                                       | \$50.00 |
| Over 5 tons                                        | \$70.00 |
| Over 1 hp but not more than 5 hp                   | \$50.00 |
| 6 hp but not more than 50 hp                       | \$70.00 |
| 51 hp and over                                     | \$75.00 |
| Rooftop unit (per unit) additional to tons or hp   | \$30.00 |
| Refrigerator Line Pressure Test (Remote Condenser) | \$25.00 |

|                                                  |                   |
|--------------------------------------------------|-------------------|
| Mini-Split Units (in addition to condenser fees) | \$ 20.00 per head |
|--------------------------------------------------|-------------------|

#### Liability Insurance Requirements for all Contractors

|                                  |                |
|----------------------------------|----------------|
| One Person                       | \$1,000,000.00 |
| Each Occurrence                  | \$2,000,000.00 |
| Property damage, each occurrence | \$1,000,000.00 |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Rental Structures

#### Residential

|                                                  |                   |
|--------------------------------------------------|-------------------|
| Single Family Long-Term (Biennial)               | \$180.00          |
| Single Family Short-Term (Annual)                |                   |
| Multiple Family – First Unit                     | \$180.00          |
| Each Additional Multiple Family Unit             | \$35.00           |
| Second Re-Inspection (billed only when required) | \$30.00           |
| Registration Fee                                 | \$60.00           |
| Late Fee                                         | \$25.00 per month |
| NOT TO EXCEED                                    | \$8,500.00        |

#### Commercial

|                                                  |            |
|--------------------------------------------------|------------|
| Commercial Building Per Tenant (Biennial)        | \$180.00   |
| Registration Per Tenant (Biennial)               | \$60.00    |
| Second Re-Inspection (billed only when required) | \$30.00    |
| NOT TO EXCEED                                    | \$8,260.00 |

### Sign Permits \*If sign is illuminated Electrical Permit required in addition\*

#### Registration

|                            |         |
|----------------------------|---------|
| Sign Specialty Contractors | \$35.00 |
|----------------------------|---------|

#### Sign – Permanent

|                  |          |
|------------------|----------|
| Permit           | \$50.00  |
| Inspection       | \$50.00  |
| Total Permit Fee | \$100.00 |

#### Sign – Temporary

|        |         |
|--------|---------|
| Permit | \$45.00 |
|--------|---------|

#### Electrical for Illuminated Sign

|                                      |         |
|--------------------------------------|---------|
| First Sign                           | \$50.00 |
| Additional Sign or Connection (each) | \$40.00 |

#### Liability Insurance Requirements for all Contractors

|                                  |                |
|----------------------------------|----------------|
| One Person                       | \$1,000,000.00 |
| Each Occurrence                  | \$2,000,000.00 |
| Property damage, each occurrence | \$1,000,000.00 |



## COMMUNITY DEVELOPMENT FEES CONTINUED

| <b>Miscellaneous Community Development Fees</b>                             |                                    |
|-----------------------------------------------------------------------------|------------------------------------|
| <b>Site Plan Review*** (plus 20% of escrow fee for third party reviews)</b> |                                    |
| Site Plan Review (Administrative/Façade Change)*                            | \$300.00                           |
| <b>Multiple Family</b>                                                      |                                    |
| Engineering Review (Full Site)*                                             | \$3,000.00 escrow                  |
| Engineering Review (Partial Site)*                                          | \$2,500.00 escrow                  |
| Planning Review*                                                            | \$600.00 + \$660.00 escrow         |
| <b>Commercial</b>                                                           |                                    |
| Engineering Review (Full Site)*                                             | \$2,800.00 escrow                  |
| Engineering Review (Partial Site)*                                          | \$2,300.00 escrow                  |
| Planning Review*                                                            | \$600.00 + \$1,100.00 escrow       |
| <b>Other</b>                                                                |                                    |
| Nuisance Per Se Hearing                                                     | \$300.00                           |
| Planned Unit Development (PUD) - Application*                               | \$2,000.00 + site plan review fees |
| Rezoning*                                                                   | \$750.00                           |
| Building Board of Appeals                                                   | \$300.00                           |
| Special Land Use*                                                           | \$1,000.00                         |
| Street/Alley Vacation                                                       | \$500.00                           |
| Zoning Board of Appeals – Variance, Appeal, Interpretation Residential      | \$400.00                           |
| Zoning Board of Appeals – Variance, Appeal, Interpretation Commercial       | \$600.00                           |
| Mural                                                                       | \$300.00                           |
| Extension of Site Plan Approval                                             | \$200.00                           |
| Special Board, Commission, Council Meeting                                  | \$500.00                           |
| Text Amendment to Ordinance                                                 | \$500.00                           |
| <b>Business License</b>                                                     |                                    |
| Registration (Owner Occupied) (Biennial)                                    | \$60.00                            |
| Inspection (Owner Occupied) (Biennial)                                      | \$180.00                           |
| Second Re-Inspection (billed only when required)                            | \$30.00                            |
| New Business in Berkley                                                     | \$200.00                           |
| Transfer                                                                    | \$100.00                           |



## COMMUNITY DEVELOPMENT FEES CONTINUED

### Miscellaneous Community Development Fees Continued

#### Special Permits

|                                |            |
|--------------------------------|------------|
| Seasonal Sales Permit          | \$80.00    |
| Promotional Events Permit      | \$80.00    |
| Outdoor Service Area (New)     | \$370.00   |
| Outdoor Service Area (Renewal) | \$140.00   |
| Parklet Permit (New)           | \$450.00   |
| Parklet Permit (Renewal)       | \$200.00   |
| Payment in Lieu of Taxes       | \$2,000.00 |

#### Miscellaneous Fees

|                                                                              |                |
|------------------------------------------------------------------------------|----------------|
| Combination/Split of Lots                                                    | \$300.00       |
| Stop Work Posted                                                             | \$50.00        |
| Snow and Ice Removal**                                                       | \$250.00 + 20% |
| Property Cleanup – Grass, Debris and Weeds**                                 | \$250.00 + 20% |
| Fees not listed shall be charged as actual costs plus 20% administration fee | Cost + 20%     |
| Application and two inspections fee (Chicken, O-02-17)                       | \$80.00        |
| Zoning Verification                                                          | \$50.00        |
| Zoning Compliance                                                            | \$150.00       |

Upon request, all cancelled permits with no inspections will be refunded at 50% of the permit costs with a minimum refund of \$25.00.

\*Plan review fees must be paid before review can begin. Final review fees may be higher based on confirmation of the construction cost. Canceled plan reviews will not be refunded.

\*\*Additional costs may be incurred based on the lot size and scope of work.

\*\*\*Cancelled site plans and board and commission requests will be refunded at 90% if cancelled within one week of submission.



## **COMMUNITY DEVELOPMENT FEES CONTINUED**

### **Dream Cruise Fees**

Woodward Avenue Business and Property Owners

Dream Cruise Weekend Permit (Friday and Saturday Only)

|                 |          |
|-----------------|----------|
| Application Fee | \$200.00 |
|-----------------|----------|

|                                                                                |          |
|--------------------------------------------------------------------------------|----------|
| Late Fee one week or less before The Dream Cruise (in addition to above total) | \$200.00 |
|--------------------------------------------------------------------------------|----------|



## **FINANCE/TREASURY FEES**

### **Treasury**

#### **Non-Sufficient Funds**

|                                            |         |
|--------------------------------------------|---------|
| Non-Sufficient Funds (bounced check, etc.) | \$25.00 |
|--------------------------------------------|---------|

#### **Duplicate Tax Bills/Payments in Lieu of Bill**

|                    |        |
|--------------------|--------|
| Duplicate Tax Bill | \$3.00 |
|--------------------|--------|

#### **Property Tax Statement Information**

|                      |           |
|----------------------|-----------|
| Resident (homeowner) | No charge |
|----------------------|-----------|

|                                |                    |
|--------------------------------|--------------------|
| Non – Resident (not homeowner) | \$ 3.00 per parcel |
|--------------------------------|--------------------|



## **LIBRARY FINES AND FEES**

### **Overdue Charges**

|                                |         |
|--------------------------------|---------|
| Collection agency referral fee | \$12.00 |
|--------------------------------|---------|

### **Lost Items**

#### **Charges**

##### **Photocopier (per page)**

|             |        |
|-------------|--------|
| Black/White | \$0.15 |
| Color       | \$0.75 |

##### **Printing (per page)**

|             |        |
|-------------|--------|
| Black/White | \$0.15 |
| Color       | \$0.75 |

##### **Proctoring**

|              |         |
|--------------|---------|
| Resident     | \$10.00 |
| Non Resident | \$20.00 |

##### **Other**

|                                 |        |
|---------------------------------|--------|
| Fax (send and receive per page) | \$1.00 |
| Flash Drive                     | \$8.00 |

### **Rental**

#### **Meeting Room Rental**

##### **Room Rental (3 hour minimum)**

|            |                   |
|------------|-------------------|
| Non-Profit | \$ 10.00 per hour |
| For Profit | \$ 25.00 per hour |

##### **Other**

|                                 |         |
|---------------------------------|---------|
| DVD/CD/Blu-Ray player (per use) | \$5.00  |
| Microphone system (per use)     | \$10.00 |
| Projector (per use)             | \$10.00 |



## MISCELLANEOUS FEES

| Miscellaneous Fees                |          |
|-----------------------------------|----------|
| Miscellaneous Fees                |          |
| Certified Copies                  | \$3.00   |
| Clearance Letters                 | \$10.00  |
| Interim License Application       | \$10.00  |
| Photocopies – all others per page | \$0.10   |
| Public Auction                    | \$100.00 |
| Reprints of Photographs           | \$5.00   |



## PARKS AND RECREATION FEES

### Community Center

#### Multi – Purpose Room

##### Resident

Weekday (Monday - Thursday) \$60/hr

Weekend (Friday - Sunday) \$100/hr

##### Non - Resident

Weekday (Monday - Thursday) \$70/hr

Weekend (Friday - Sunday) \$130/hr

#### Large Meeting Room

##### Resident

Weekday (Monday - Thursday) \$30/hr

Weekend (Friday - Sunday) \$60/hr

##### Non - Resident

Weekday (Monday - Thursday) \$40/hr

Weekend (Friday - Sunday) \$70/hr

#### Senior Annex

##### Resident

Weekday (Monday - Thursday) \$30/hr

Weekend (Friday - Sunday) \$60/hr

##### Non - Resident

Weekday (Monday - Thursday) \$40/hr

Weekend (Friday - Sunday) \$70/hr

**\*2 hour booking minimum on weekends\***

#### Community Groups/Non-Profit Organizations

**\*Approved Community Groups/Non-Profit Organizations pay 50% of room fees\***

Full Building Rentals - 5+ Hours (MPR, LMR, Sr Add.) \$750



## Programming

### Youth and Adult

Price Set By Instructor

Range \$35 - \$113 - add \$5 for non-residents

### Drop In

Price Set By Instructor

Range \$2 - \$12

### Senior Trips

Price Set by ticket cost, transporation, chaperone costs + 10%

Range \$15 - \$150

## PARKS AND RECREATION FEES CONTINUED

### Bacon Park Pavilion Rentals

#### Resident

Weekday (Monday - Thursday) \$75.00

Weekend (Friday - Sunday) \$125.00

#### Non - Resident

Weekday (Monday - Thursday) \$100.00

Weekend (Friday - Sunday) \$150.00

***\*All rentals include a \$20 nonrefundable deposit to hold the date.\****

## Marquee

\$25 per announcement due upon approval

### Summer Camp Fees 2026

#### Resident

Early Bird \$2,000.00

All 9 weeks \$2,190.00

Weekly Rate (5 Day Weeks) \$250.00

#### Non Resident

Early Bird \$2,350.00

All 9 Weeks \$2,550.00

Weekly Rate (5 Day Weeks) \$290.00

### Speciality Camps

Price Set By Instructor

Range \$85 - \$293 (add \$5 for non-residents)



## Field Usage Fees

### Permit

|                                       |             |
|---------------------------------------|-------------|
| Berkley Dads' Club - Community 1      | \$35,000.00 |
| Berkley School District - Community 1 | \$35,000.00 |

***\*Permit fees raised 3% each year - 5 year contract\****

### Other

|                                                     |           |
|-----------------------------------------------------|-----------|
| Stay and Play Social Club (Adult Kickball/Softball) | \$15/game |
|-----------------------------------------------------|-----------|



## PUBLIC SAFETY FEES

### False Alarm Fees

|                                                         |           |
|---------------------------------------------------------|-----------|
| First false alarm in calendar year                      | No Charge |
| Second false alarm in calendar year                     | \$25.00   |
| Third false alarm in calendar year                      | \$50.00   |
| Fourth and each succeeding false alarm in calendar year | \$100.00  |

### Reports

#### Types of Reports

|                                                      |         |
|------------------------------------------------------|---------|
| Accident Reports – per report                        | \$15.00 |
| Fire Reports – first page                            | \$5.00  |
| Fire Reports – additional pages                      | \$1.00  |
| Police Reports – incident reports – first two pages  | \$5.00  |
| Police Reports – incident reports – additional pages | \$1.00  |

### Miscellaneous Fees

|                                     |           |
|-------------------------------------|-----------|
| Gun Purchase Permit or Registration | No charge |
| Preliminary Breath Test (PBT)       | \$10.00   |
| Precious metal and Gem              | \$50.00   |

### Parking Fees

|                                   |       |
|-----------------------------------|-------|
| Annual Parking Permit             | \$400 |
| Annual Parking Permit Replacement | \$25  |

### Impounded Vehicles

|                       |         |
|-----------------------|---------|
| Fee to Berkley Police | \$25.00 |
|-----------------------|---------|

***\*Any vehicle that is impounded will be taken to A&M Towing in Royal Oak. After fee is paid there is an additional fee at A&M Towing\****



## PUBLIC WORKS FEES

### Utility/Sewer and Storm Drain Permits

#### Registration

|                                 |         |
|---------------------------------|---------|
| Excavation and Sewer Contractor | \$35.00 |
|---------------------------------|---------|

|             |         |
|-------------|---------|
| Minimum Fee | \$45.00 |
|-------------|---------|

#### Permit Fees

|                                          |         |
|------------------------------------------|---------|
| Lines not exceeding 4 inches in diameter | \$40.00 |
|------------------------------------------|---------|

|                                          |         |
|------------------------------------------|---------|
| Lines not exceeding 6 inches in diameter | \$40.00 |
|------------------------------------------|---------|

|                                          |         |
|------------------------------------------|---------|
| Lines not exceeding 8 inches in diameter | \$40.00 |
|------------------------------------------|---------|

|                                           |         |
|-------------------------------------------|---------|
| Lines not exceeding 10 inches in diameter | \$40.00 |
|-------------------------------------------|---------|

|                                           |         |
|-------------------------------------------|---------|
| Lines not exceeding 12 inches in diameter | \$40.00 |
|-------------------------------------------|---------|

|                                           |         |
|-------------------------------------------|---------|
| Lines not exceeding 14 inches in diameter | \$45.00 |
|-------------------------------------------|---------|

|                                           |         |
|-------------------------------------------|---------|
| Lines not exceeding 16 inches in diameter | \$50.00 |
|-------------------------------------------|---------|

|                                           |         |
|-------------------------------------------|---------|
| Lines not exceeding 18 inches in diameter | \$55.00 |
|-------------------------------------------|---------|

|                                           |         |
|-------------------------------------------|---------|
| Lines not exceeding 20 inches in diameter | \$60.00 |
|-------------------------------------------|---------|

|                                  |         |
|----------------------------------|---------|
| Lines over 20 inches in diameter | \$65.00 |
|----------------------------------|---------|

|                                                |          |
|------------------------------------------------|----------|
| Water/Sewer Excavating Bond (Private Property) | \$500.00 |
|------------------------------------------------|----------|

#### Water Retirement

|                                                                                  |            |
|----------------------------------------------------------------------------------|------------|
| Water Service Retirement up to 2 inches<br>(Pavement restoration fees may apply) | \$2,000.00 |
|----------------------------------------------------------------------------------|------------|

#### Water Tap

|                                                                                                                         |  |
|-------------------------------------------------------------------------------------------------------------------------|--|
| Water Tap and Service to Valve (DPW Install up to 2 inch – New Construction) (3 inch and 4 inch installed by applicant) |  |
|-------------------------------------------------------------------------------------------------------------------------|--|

|                |            |
|----------------|------------|
| 1 inch service | \$3,000.00 |
|----------------|------------|

|                  |            |
|------------------|------------|
| 1 ½ inch service | \$3,250.00 |
|------------------|------------|

|                |            |
|----------------|------------|
| 2 inch service | \$3,500.00 |
|----------------|------------|

|                |            |
|----------------|------------|
| 3 inch service | \$2,500.00 |
|----------------|------------|

|                |            |
|----------------|------------|
| 4 inch service | \$3,000.00 |
|----------------|------------|

#### Water Service

|                                 |  |
|---------------------------------|--|
| Private (Valve to Point in Use) |  |
|---------------------------------|--|

|                |         |
|----------------|---------|
| ¾ inch service | \$30.00 |
|----------------|---------|

|                |         |
|----------------|---------|
| 1 inch service | \$40.00 |
|----------------|---------|

|                  |         |
|------------------|---------|
| 1 ½ inch service | \$50.00 |
|------------------|---------|

|                |         |
|----------------|---------|
| 2 inch service | \$60.00 |
|----------------|---------|

|                |         |
|----------------|---------|
| 3 inch service | \$90.00 |
|----------------|---------|

|                |          |
|----------------|----------|
| 4 inch service | \$100.00 |
|----------------|----------|



## PUBLIC WORKS FEES CONTINUED

### Utility/Sewer and Storm Drain Permits Continued

#### Minimum Pavement Restoration Fee

|      |          |
|------|----------|
| Walk | \$500.00 |
|------|----------|

|           |            |
|-----------|------------|
| Half Road | \$2,500.00 |
|-----------|------------|

|           |            |
|-----------|------------|
| Full Road | \$5,000.00 |
|-----------|------------|

|                                                                 |            |
|-----------------------------------------------------------------|------------|
| Right-of-Way Excavating Bond (between property line and street) | \$5,000.00 |
|-----------------------------------------------------------------|------------|

#### Liability Insurance Requirements for all Contractors (City of Berkley to be named additional insured)

|            |                |
|------------|----------------|
| One Person | \$1,000,000.00 |
|------------|----------------|

|                 |                |
|-----------------|----------------|
| Each Occurrence | \$2,000,000.00 |
|-----------------|----------------|

|                                  |                |
|----------------------------------|----------------|
| Property damage, each occurrence | \$1,000,000.00 |
|----------------------------------|----------------|

### Trash Collection

#### Refuse Fee (Per Quarter, Billed Via Water Bill)

|                                |         |
|--------------------------------|---------|
| Residential Solid Waste Charge | \$17.21 |
|--------------------------------|---------|

#### Trash Bin

|               |         |
|---------------|---------|
| 96-gallon Bin | \$80.00 |
|---------------|---------|

**\*One-time charge billed on next available water bill\***

#### Commercial & Industrial Refuse

| Level of Service   | Collection Interval | Monthly Fee |
|--------------------|---------------------|-------------|
| Hand Stop Only     | Once Weekly         | \$20.60     |
| Up to 2cy Dumpster | Once Weekly         | \$41.05     |
| Up to 2cy Dumpster | Twice Weekly        | \$82.10     |

### Temporary Hydrant Use

|                                                    |                                                                  |
|----------------------------------------------------|------------------------------------------------------------------|
| Meter and backflow preventer rental and usage fees | \$4000 refundable deposit + usage.<br>Minimum usage fee of \$750 |
|----------------------------------------------------|------------------------------------------------------------------|

### Miscellaneous Services

|                                                                                                      |          |
|------------------------------------------------------------------------------------------------------|----------|
| After Hours Emergency Call in per instance (Residential Minimum Fee Billed via Quarterly Water Bill) | \$150.00 |
|------------------------------------------------------------------------------------------------------|----------|

|                                                                              |            |
|------------------------------------------------------------------------------|------------|
| Fees not listed shall be charged as actual costs plus 20% administration fee | Cost + 20% |
|------------------------------------------------------------------------------|------------|

**\*visit DPW website for specific pickup schedule\***



## PUBLIC WORKS FEES CONTINUED

### Right of Way Permit Fees

#### Underground Construction

| Construction Cost*       | Plan Review    |                  | Approx. Cost    | Inspection      |                  | Approx. Cost        |
|--------------------------|----------------|------------------|-----------------|-----------------|------------------|---------------------|
| \$0 to \$5,000           | 0.40%          |                  | (\$20 min.)     | 1.60%           |                  | (\$80 min)          |
| \$5,000 to 50,000        | \$20 + 0.20%   | over \$5,000     | (\$20-\$110)    | \$80 + 1.40%    | over \$5,000     | (\$80-\$710)        |
| \$50,001 to \$100,000    | \$110 + 0.15%  | over \$50,000    | (\$110-\$185)   | \$710 + 1.20%   | over \$50,000    | (\$710-\$1,310)     |
| \$100,001 to \$500,000   | \$185 + 0.05%  | over \$100,000   | (\$185-\$385)   | \$1,310 + 1.00% | over \$100,000   | (\$1,310-\$5,310)   |
| \$500,001 to \$1,000,000 | \$385 + 0.025% | over \$500,000   | (\$385 - \$510) | \$5310 + 0.80%  | over \$500,000   | (\$5,310 - \$9,310) |
| over \$1,000,000         | \$510 + 0.01%  | over \$1,000,000 | (\$510 + )      | \$9,350 + 0.40% | over \$1,000,000 | (\$9,310 + )        |

#### Overhead on Existing Poles

| Construction Cost*       | Plan Review    |                  | Approx. Cost | Inspection     |                  | Approx. Cost  |
|--------------------------|----------------|------------------|--------------|----------------|------------------|---------------|
| \$0 to \$5,000           | 0.40%          |                  | (\$20 min.)  | 0.80%          |                  | (\$40 min.)   |
| \$5,000 to 50,000        | \$20 + 0.20%   | over \$5,000     | (\$20-\$29)  | \$40 + 0.20%   | over \$5,000     | (\$40-\$130)  |
| \$50,001 to \$100,000    | \$29 + 0.01%   | over \$50,000    | (\$29-\$34)  | \$130 + 0.10%  | over \$50,000    | (\$130-\$180) |
| \$100,001 to \$500,000   | \$34 + 0.005%  | over \$100,000   | (\$34-\$54)  | \$180 + 0.05%  | over \$100,000   | (\$180-\$380) |
| \$500,001 to \$1,000,000 | \$54 + 0.003%  | over \$500,000   | (\$54-\$69)  | \$380 + 0.025% | over \$500,000   | (\$380-\$505) |
| over \$1,000,000         | \$69 + 0.0015% | over \$1,000,000 | (\$69+ )     | \$505 + 0.01%  | over \$1,000,000 | (\$505+ )     |



## **RIGHT OF WAY PERMIT FEES**

### **PLAN REVIEW AND INSPECTION continued**

#### **ADDITIONAL PERMIT AND ANNUAL PERMIT REQUIREMENTS:**

A. ANNUAL PERMITS: Annual permit fees shall be based on scope and potential impact as determined by the Director of Public Works.

B. INSURANCE: A properly executed certificate of insurance, with liability insurance in the amounts determined by the City Manager, shall be provided by the applicant. City of Berkley must be named as additionally insured

C. CASH DEPOSITS: A cash deposit, to defray all expenses to the City arising out of the granting of a permit and work done under the permit including the repair of roadway pavement, sidewalks and driveway approaches, shall be made in the amount determined by the Director of the Department of Public Works. For annual permits, a cash deposit shall be made yearly, in the amount of \$10,000.00 from which the actual expenses to the City will be deducted.

D. CASH DEPOSITS - UNLOADING EQUIPMENT: A cash deposit, to defray the cost of damage to hard-surfaced streets from the unloading of construction equipment, over one ton in weight, or without rubber tires, shall be made in the amount determined by the Director of the Department of Public Works.

E. PERMITS FOR SIDEWALKS AND DRIVEWAY APPROACHES: The construction, replacement or replacement or repair of sidewalks and driveway approaches requires a separate permit.

\*"Construction Cost" Shall exclude the cost of the actual plant or facility when placed inside of a conduit.



## Utility/Sewer and Storm Water Rates

### Consumption Charges (Per 100 Cubic Feet)

Water Service \$6.30

Sewer Service \$7.04

### Ready to Serve Charges (Fixed – Per Meter, Per Quarter)

| Meter Size | Water Service | Sewer Service |
|------------|---------------|---------------|
| 0.75"      | \$13.74       | \$13.19       |
| 1.00"      | \$22.94       | \$22.02       |
| 1.50"      | \$45.77       | \$43.98       |
| 2.00"      | \$73.24       | \$70.36       |
| 3.00"      | \$160.20      | \$153.92      |
| 4.00"      | \$266.63      | \$256.18      |

### Storm Water Charge (Fixed – Per Equivalent Residential Unit, Per Quarter)

Storm Water Charge \$82.95

### Surcharges and Other Provisions for Industrial and Commercial Customers with Pollutants in Excess of Allowable Levels

| Pollutant Source          | Maximum Pollutant Concentration (mg/l.) | Surcharge Per Pound of Excess Pollutant |
|---------------------------|-----------------------------------------|-----------------------------------------|
| Biochemical Oxygen Demand | 275                                     | \$0.362                                 |
| Total Suspended solids    | 350                                     | \$0.496                                 |
| Phosphorous               | 12                                      | \$6.641                                 |
| Fats, Oils, and Grease    | 100                                     | \$0.115                                 |

### Flat Rate Non Residential Flow Surcharge Per Regular Water Bill

| Meter Size | Surcharge |
|------------|-----------|
| 0.75"      | \$16.59   |
| 1.00"      | \$27.35   |
| 1.50"      | \$60.16   |
| 2.00"      | \$87.51   |
| 3.00"      | \$158.61  |
| 4.00"      | \$218.78  |